



## **GATE 6 GALLERY**

### **Exhibition Agreement**

**GATE 6 GALLERY** is an artist run space set in the picturesque Akoonah Park reserve in Berwick, Victoria. It is located at Gate 6, Cardinia St, Berwick.

**GATE 6 GALLERY** is a multi-use space managed by SECAN, the South Eastern Contemporary Art Network, a not for profit incorporation which seeks to promote contemporary art in the South East of Melbourne.

**GATE 6 GALLERY** provides affordable exhibition space for emerging contemporary artists.

**GATE 6 GALLERY** charges no commission on artworks sold.

### **PHILOSOPHY**

**GATE 6 GALLERY** aims to:

- Promote local contemporary art.
- Encourage the public to view and reflect on the work of emerging artists.
- Sell art directly to the public at affordable prices free of commissions.
- Establish a network of potential participants and viewing public.
- Provide an affordable exhibition space for emerging contemporary artists.
- Actively support emerging artists.
- Further develop exhibition skills with participating artists.
- Provide opportunities for the public to meet the artist.

### **EXPECTATIONS**

**The Gallery will:**

- Give priority to current SECAN members.
- Provide a schedule of forthcoming exhibitions.
- Plan exhibition dates at least 6 months in advance.
- Provide a professionally installed exhibition space with professional hanging equipment, plinths, glass display cases and lighting.
- Negotiate sale procedures with the exhibitor/s.
- Arrange Openings in consultation with the exhibiting artist.
- Provide public liability insurance for all exhibitions.
- E-mail invitations to all clients on the database two weeks prior to the exhibition.
- Promote the exhibition on the SECAN website [secan.com.au](http://secan.com.au)

- Have the final say in work that is to be exhibited. The Curator has the right to reject work at their discretion and to limit the number of pieces to be exhibited in the space provided.
- Take due care with all work left at the gallery but will not be responsible for any damages.
- Advise the exhibitor/s of any community uses of the space during their tenure.

**The Exhibiting Artist/s will:**

- Organise the supervision of the exhibition space whenever the Gallery is open. The exhibition opening will occur on the first Saturday of the month, with the gallery being open from 5pm to 6pm. The gallery will then be open on every Saturday and Sunday of the month, 10am – 1pm. If the exhibitor wishes to extend these hours, they may do so in consultation with the gallery.
- Have access to the gallery in the week previous to the opening from the Wednesday to the Friday.
- Attend the Opening which will occur on the first Saturday of the month, 5pm to 6pm
- Restore the exhibition space to its original state at the conclusion of the exhibition, including completing any necessary repairs or repainting. The exhibitor will exit the gallery by 1pm on the Tuesday following their last weekend at the latest.
- Become a member of SECAN at a cost of \$50 per annum (each exhibitor), which will cover the artist/s under SECAN's Public Liability insurance.
- Pay for and organise any listings or advertising such as Art Almanac.
- Pay \$100 to the Gallery to cover running costs for the month. This payment is required at the time of booking the exhibition space. In the case of cancellation this fee is only redeemable if notice of cancellation is more than four calendar months in advance. An additional \$5 is required for any weekday that the gallery is open.
- Produce and pay for any flyers or posters.
- In consultation with the gallery, be available for the hanging and removal of the exhibition.
- Provide any food, drink and serving personnel for the Opening.
- Ensure all 2D work to be hung is done so with the use of the gallery approved hanging systems. 3M removable hooks or White Tac may also be used to secure artwork.
- In consultation with curator ensure that adequate display facilities are provided for 3D work
- Provide all electrical equipment for Audio Visual work. All electrical equipment must have been tested and tagged within the last 12months.
- Provide any insurance required on their artworks/equipment.
- Allow SECAN members and other community groups to use the central in the gallery area (if possible) when the gallery is closed. The gallery would be used for meetings and workshops. Greatest care will be taken to ensure no artwork is disturbed.
- Allow SECAN members and other community groups to use the facilities in the atrium area, adjacent to the gallery when necessary.

- Follow the Gate 6 protocols in relation to behaviour and ensure all directions regarding unlocking/locking doors and gate and turning on and off of electrical equipment are observed.
- Allow SECAN to use images of their work for promotional purposes (unless otherwise agreed).

### Example of Gallery Hours

January 2018						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 Artist/s set up	4 Artist/s set up	5 Artist/s set up	6 Opening 5pm -6pm
7 Gallery Open 10am-1pm	8	9	10	11	12	13 Gallery Open 10am-1pm
14 Gallery Open 10am-1pm	15	16	17	18	19	20 Gallery Open 10am-1pm
21 Gallery Open 10am-1pm	22	23	24	25	26	27 Gallery Open 10am-1pm
28 Gallery Open 10am-1pm	29 Artist/s vacate gallery	30 Artist/s vacate gallery	31			

### Summary of Exhibitor's Costs

\$100 Running Costs for the month

\$50 SECAN membership

\$5 Additional days

Printing, advertising, and opening costs, at the discretion of the exhibitor/s.

\*All prices are correct at time of publication but may be subject to change

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